

Committee Agenda



Epping Forest District Council

Licensing Sub Committee Tuesday, 5th October, 2021

You are invited to attend the next meeting of **Licensing Sub Committee**, which will be held as a:

**Virtual Meeting on Zoom
on Tuesday, 5th October, 2021
at 10.00 am.**

**Georgina Blakemore
Chief Executive**

Democratic Services Officer: V Messenger, Democratic Services (Direct Line 01992 564243)
Email: democraticservices@eppingforestdc.gov.uk

Members:

Councillors S Neville (Chairman), R Morgan, C P Pond and J M Whitehouse

PLEASE NOTE THE START TIME OF THE MEETING

PLEASE NOTE THAT THIS MEETING WILL BE RUN AS A VIRTUAL MEETING AND IS OPEN TO ALL MEMBERS TO ATTEND REMOTELY.

WEBCASTING/FILMING NOTICE (VIRTUAL MEETINGS)

Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy.

Therefore by participating in this virtual meeting, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If members of the public do not wish to have their image captured they should ensure that their video setting throughout the virtual meeting is turned off and set to audio only.

In the event that technical difficulties interrupt the virtual meeting that cannot be overcome, the Chairman may need to adjourn the meeting.

If you have any queries regarding this, please contact the Corporate Communications Manager on 01992 564039.

1. WEBCASTING INTRODUCTION

1. This virtual meeting is to be webcast. Members are reminded of the need to unmute before speaking.

2. The Chairman will read the following announcement:

“I would like to remind everyone present that this meeting will be broadcast live to the internet (or filmed) and will be capable of repeated viewing (or another use by such third parties).

Please could I also remind Members of the Public who have registered to speak that they will be admitted to the meeting at the appropriate time.

Please also be aware that if technical difficulties interrupt the meeting that cannot be overcome, I may need to adjourn the meeting.”

2. APOLOGIES FOR ABSENCE**3. DECLARATIONS OF INTEREST**

To declare interests in any item on this agenda.

4. PROCEDURES FOR THE CONDUCT OF A VIRTUAL MEETING (Pages 5 - 6)

Please find attached the revised procedures for holding and attending a virtual meeting of the Licensing Sub-Committee.

5. PROCEDURE FOR THE CONDUCT OF BUSINESS (Pages 7 - 12)

To note the adopted procedure for the conduct of business by the Sub-Committee.

6. APPLICATION FOR A PREMISES LICENCE AT NORTH WEALD STATION, STATION ROAD, EPPING, ESSEX CM16 6BT (Pages 13 - 54)

To consider the attached application by Epping–Ongar Railway Holdings Ltd.

7. EXCLUSION OF PUBLIC AND PRESS

Exclusion: To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Information Paragraph Number
Nil	Nil	Nil

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any

currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Background Papers: Article 17 - Access to Information, Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection for four years after the date of the meeting one copy of each of the documents on the list of background papers.

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General Procedures for Virtual Licensing Hearings

The following procedural requirements shall be followed at all times:

- (a) The virtual meetings are to be webcast as appropriate.
- (b) They will be held on the Zoom application. All persons (officers, applicants and objectors) will have to join the virtual meeting.
- (c) There shall be no recommendation from officers on the agenda.
- (d) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:

Participants will join the meeting via the Zoom application using the link and passcode emailed to them.

All Licensing Sub-Committees are public meetings unless otherwise stated, and therefore, meetings will be webcast live to the internet.

It will be important in this virtual environment, for the conduct of the meeting, that all speakers go through the Chairman and wait to be called to speak. All participants should be muted unless asked to speak. If they wish to speak, they should raise a virtual (or physical) hand to attract the Chairman's attention.

Once all participants have joined the meeting virtually, the meeting shall begin and run as a normal Licensing Sub-Committee meeting as detailed below.

- (i) At the beginning of each meeting the Chairman will read out the webcasting introduction.
- (ii) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
- (iii) The Chairman will outline the procedure to be followed.
- (iv) The Lead Officer will outline the matter in hand.
- (v) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members and then by any objectors/persons making representations present.
- (vi) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members and then by the applicant/s or their representative.
- (vii) The objectors/persons making representations may make a final statement (without introducing new issues).
- (viii) Finally, the applicant has the right to make a final statement (without introducing new issues).

- (ix) All evidence/disclosures are to be made in the presence of all persons, unless someone voluntarily excuses themselves from the proceedings.
- (x) Committee members shall restrict themselves to questions and not discussion or comment.
- (xi) The applicant, objectors/persons making representations shall be allowed to ask officers questions of a technical/factual nature at any time during the proceedings.
- (xii) An adjournment should be granted where to do otherwise would deny a fair hearing.
- (xiii) The Committee may resolve to decide upon the application in private session, however, if it becomes necessary to recall anyone for additional information, everyone shall be invited to return to the Hearing.

The Committee will go into private session by putting all the participants into a Zoom 'waiting room' where they can wait without being able to hear or see the discussion taking place in private by the Sub-Committee members. At the end of the Sub-Committee's discussions all the participants will be invited back to the main meeting and told the decision of the Sub-Committee.

If thought necessary, because the Sub-Committee's deliberations might take a long time, the Chairman can close the meeting for all participants and ask them to return later to a new Zoom meeting either later that day or the next day to receive the decision of the Sub-Committee.

Officers can create another Zoom meeting for either later that day or the next day in order for the decision to be heard. Once created all the participants will be emailed a new date/time and joining details.

- (xiv) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members, this advice will be repeated in summary form.

Licensing Committee - Terms of Reference

- (1) The full Committee shall comprise 15 Councillors appointed by the Council at its annual meeting, including a Chairman and Vice-Chairman.
- (2) For the functions set out in Appendix 1, and the legislation listed in Appendix 2, a sub-committee consisting of no more than any three Councillors drawn from the members of the full Committee shall be formed. Any such sub-committee shall include, by rota, one of the six Licensing Sub-Committee Chairmen appointed at each Annual Council meeting.
- (3) The Quorum for the Committee is set out in the Rules set out in Part 4 of this Constitution save that no business shall be transacted unless either the Chairman or Vice-Chairman of the Committee is present.
- (4) The Committee and sub-committees shall have full authority to hear and determine licensing applications.
- (5) The Committee and sub-committees shall be further empowered to determine appeals made against the decisions of the Service Director (Commercial and Regulatory Services) taken under delegated authority on licensing applications. (See Council delegation schedule for more details)
- (6) The Committee shall at all times carry out its duties solely within the policy from time to time determined by the Council and shall conduct its proceedings in accordance with the requirements set out in Appendix 3 (Conduct of Business by Licensing Committee and Sub-Committees).
- (7) The Licensing Committee shall take no part in the production or revision of the statement of licensing policy made under Section 5 of the Licensing Act 2003, however, they may determine policy under the legislation listed in Appendix 2 to this Article.
- (8) To be responsible for the consideration and approval of Designation Orders under Section 13 of the Criminal Justice and Police Act 2001 (Exercise of Controls over the consumption of alcohol in Public Places).

LICENSING ACT 2003 – LIST OF FUNCTIONS AND DELEGATED AUTHORITY

Matter to be dealt with	Full Committee	Sub-Committee	Officers
Application for personal licence		If a police objection	If no objection made
Application for personal licence with unspent convictions		All cases	
Application for premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application for provisional statement		If a relevant representation made	If no relevant representation made
Application to vary premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor		If a police objection	All other cases
Request to be removed as designated premises supervisor			All cases
Application for transfer of premises licence		If a police objection	All other cases
Applications for interim Authorities		If a police objection	All other cases
Application to review premises licence/club premises certificate		All cases	
Decision on whether a complaint is irrelevant frivolous vexatious etc			All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application		All cases	
Determination of a police objection to a temporary event notice		All cases	
All policy matters except the formulation of the statement of licensing policy	All cases		

LIST OF STATUTORY POWERS

Those functions pertaining to licensing and registration and permits and consents contained in the following legislation and any regulations, orders, byelaws or other subsidiary legislation made under the above Acts:

Animal Boarding Establishments Act 1963
Breeding & Sale of Dogs (Welfare) Act 1999
Breeding of Dogs Act 1973
Breeding of Dogs Act 1991
Caravan Sites & Control of Development Act 1960
Caravan Sites Act 1968
Dangerous Wild Animals Act 1976
Gambling Act 2005
Guard Dogs Act 1975
House to House Collections Act 1939
Licensing Act 2003
Local Government (Miscellaneous Provisions) Act 1976
Local Government (Miscellaneous Provisions) Act 1982
Pet Animals Act 1951
Pet Animals Act 1951 (Amendment) Act 1983
Riding Establishments Acts 1964 & 1970
Scrap Metal Dealers Act 1964
Scrap Metal Dealers Act 2013
The Game Act 1831
Town Police Clauses Act 1847
Town Police Clauses Act 1889
Zoo Licensing Act 1981

PART A – CONDUCT OF BUSINESS BY LICENSING COMMITTEE AND SUB-COMMITTEES

All references to committee in this annex shall be taken to infer a reference to the associated subcommittees.

1. General Conduct

- 1.1 All hearings of the Licensing Committee under the Licensing Act 2003, are to be held in accordance with the Personal Licences, Hearings, Premises Licences and Club Premises Certificates, and Licensing Register Regulations, made under the Licensing Act 2003.
- 1.2 The Council's Constitution shall regulate the conduct of and debate at meetings.
- 1.3 In the case of hearings under the Licensing Act 2003, the Committee shall only consider those matters relevant to the licensing objectives as set out in the Licensing Act 2003 and the statement of licensing policy adopted by the Council.

2. Declarations of Interest

- 2.1 Members of the Committee are subject to the Council's Code of Conduct.

3. Participation in the Hearing

- 3.1 Debate shall be restricted to members of the Licensing Committee. Where a local ward member, not being a member of the Committee, wishes to participate in the hearing, they may do so only with the permission of the Chairman and their participation shall be subject to the same rules as are applied to any other witnesses to the application.
- 3.2 In hearings other than those under the Licensing Act 2003, where a ward member is a member of the Committee, and wishes to object to the application, the member shall give 14 days' notice of their intention, and shall play no part in the decision-making process of the Committee. In hearings under the Licensing Act 2003, those named as responsible authorities and interested parties in the Act may only make representations within the time limits set out in the relevant statutory provisions.
- 3.3 All persons participating in the hearing shall be made aware of the limitations or scope of statements that will be acceptable and, in particular, that statements should be factual or a fair statement on a matter of public interest.
- 3.4 In the case of any hearing pursuant to the summary review procedure under the Violent Crime Reduction Act 2006, the membership of any Subcommittee adjudicating on such a review shall comprise any three members drawn from the Licensing Committee subject to the proviso that no member should serve more than one hearing.

4. Attendance of the Public

- 4.1 The Council's Constitution and relevant statutory provisions relating to the admission or exclusion of the public shall apply to all meetings of the Licensing Committee.

5. Natural Justice

- 5.1 There are two elements to natural justice:

(a) Fairness

- (i) All persons affected by the decision or in the case of matters associated with the Licensing Act 2003, those named as responsible authorities and interested parties in the Act, will be allowed a hearing before a decision is made.
- (ii) Only objectors who can show clearly that they are affected by a decision shall be afforded the right to be heard or, in the case of hearings under the Licensing Act 2003, only those named in the Act as responsible authorities or interested parties.
- (iii) All information shall be made available, where possible in advance, to the applicant and the Committee.
- (iv) All members of the Committee shall be present throughout the hearing of a particular application. Where a member arrives late or leaves during a hearing of a particular application, that member shall play no part in the decision-making process. Where an application is adjourned it shall be continued by the same members only, and no others.
- (v) The Committee shall have discretion in respect of 'late' objections. Such objections shall be clearly marked on the agenda as such and the Committee shall decide on their acceptability. The applicant shall be advised of any late objections. In the case of representations made in relation to the Licensing Act 2003 applications, these shall only be accepted in accordance with the relevant statutory provisions.

(b) Prevention of Bias

- (i) The rules on the declarations of interest shall be firmly applied.
- (ii) If the Committee moves into private session to consider its decision, it shall be accompanied only by its advising officers, none of whom shall have taken a substantive part in the hearing, and shall play no substantive part in the decision-making process.

6. General Procedures for Hearings

- 6.1 The following procedural requirements shall be followed at all times:

- (a) There shall be no recommendation from officers on the agenda;
- (b) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:

- (i) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
- (ii) The Chairman will outline the procedure to be followed.
- (iii) The Lead Officer will outline the matter in hand.
- (iv) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members or any objectors/persons making representations present.
- (v) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members or the applicant/s or their representative.
- (vi) The objectors/persons making representations may make a final statement (without introducing new issues).
- (vii) Finally, the applicant has the right to make a final statement (without introducing new issues).
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- (ix) Committee members shall restrict themselves to questions and not discussion or comment.
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- (xi) An adjournment should be granted where to do otherwise would deny a fair hearing.
- (xii) The Committee may resolve to decide upon the application in private session, however, if it becomes necessary to recall anyone for additional information, everyone shall be invited to return to the Hearing.
- (xiii) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members this advice will be repeated in summary form.

Report to the Licensing Sub-Committee

Date of meeting: 5th October 2021

Subject: Licensing Act 2003 – Application for a Premises Licence for Epping–Ongar Railway Holdings Ltd, 54 St Marys Lane, Upminster, Essex, RM14 2QT



**Epping Forest
District Council**

Responsible Officer: Debbie Houghton, Licensing Officer (01992 564336)

Democratic Services Officer: V Messenger (01992 564243)

Decisions Required:

- (1) To consider an application for a Premises Licence under the Licensing Act 2003.

Report:

Application

An application has been made by Epping–Ongar Railway Holdings Ltd, 54 St Marys Lane, Upminster, Essex RM14 2QT, for a new premises licence at North Weald Station, Station Road, Epping, Essex CM16 6BT.

The application is for the following licensing activities:

- 1 **The Sale by Retail of Alcohol**

Summer Schedule

These standard timings apply from February – October

Friday 09.30 – 17.00, Saturday 09.30 – 21.30, Sunday 09.30 – 17.00, for on and off sales

Winter Schedule

These standard timings apply from November – January

Wednesday to Friday 16.30 – 21.30, Saturday to Sunday 09.30 – 21.30

When not covered by the above days 19th – 23rd December 09.30 – 22.00, 24th December 09.30 – 13.00

Opening Times of the premises Friday 09.00 – 17.30, Saturday 09.00 – 22.00, Sunday 09.00 – 17.30

- 2 The application was received on the 27th July 2021.

The Operating Schedule sets out conditions which will be attached to the licence if this application is granted.

- 3 When considering an application for a licence the licensing authority must have regard to steps that are appropriate to promote of the licensing objectives.

These are —

- (a) the prevention of crime and disorder;
- (b) public safety;

- (c) the prevention of public nuisance; and
- (d) the protection of children from harm.

4 It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

Consultation

5 The Responsible Authorities have all received a copy of the application, it was also advertised at the premises and in a local newspaper. A copy of the Blue Notice and Newspaper advert are attached to this report.

6 All residences and businesses within 150 meters radius of the premises were individually consulted.

7 The authority has received 3 representations of objection from local residents, and 1 comment from North Weald Parish Council, please see emails attached.

8 The Objections relates to the Prevention of Crime and disorder, Prevention of Public Nuisance, and The Protection of Children from Harm.

Guidance Issued by the Secretary of State

9 The Licensing Act 2003 provides that the licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182.

10 Sections 2.15 to 2.21 of the Guidance are relevant to this application.

Options

In determining this application the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- (a) to grant the licence as applied for subject to
 - the conditions mentioned in the Operating Schedule modified as the Sub-committee considers necessary for the promotion of the licensing objectives, and
 - the mandatory conditions specified in the Licensing Act 2003, or
- (b) to exclude from the scope of the licence any licensable activities to which the application relates, or
- (c) refuse to specify a person as the premises supervisor, or
- (d) reject the application

Determination

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

Appeal

If any party is aggrieved with the decision they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

Background Papers used in preparing this Report:

- The Licensing Act 2003
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
- Epping Forest District Council's statement of licensing policy
<http://www.eppingforestdc.gov.uk>

Attached documents

- Application for a Premises Licence.
- Plan of the premises
- Newspaper advert and Public Notice
- Copies of the representations/comments in the form of emails

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* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

First name

Family name

E-mail

Main telephone number

Other telephone number

Include country code.

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

VAT number

Legal status

If your business is registered, use its registered name.

Put "none" if you are not registered for VAT.

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21

APPLICATION DETAILS

What capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21

FOR INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

For Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Private Limited Company

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /

* Nationality Documents that demonstrate entitlement to work in the UK

[Add another applicant](#)

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

The grounds, buildings and static carriages in platform 3 and loading bay at North Weald Station:

Buildings

Booking Hall*

continued from previous page...

ating Chalet*
hop

rom a temporary structure on the following areas within the station grounds

urning circle*
rassed area/marquee*

Sales from these premises are for off-supplies. The Railway provides benches around its grounds (field, grass area/
arquee, platforms), a static carriage in either the loading bay or platform 3 and regular train services that will be available
or the consumption of these off-supplies. All of these areas are within the boundaries of the station and within 100m of
ach of the points of supply, typically closer.

i winter months (see section J) the awaiting train and turning circle are provided as the places for the consumption of
cohol purchased from our outlets

5,000 or more people are
xpected to attend the
remises at any one time,
ate the number expected to
ttend

ection 6 of 21

PROVISION OF PLAYS

ee guidance on regulated entertainment

Will you be providing plays?

- Yes No

ection 7 of 21

PROVISION OF FILMS

ee guidance on regulated entertainment

Will you be providing films?

- Yes No

ection 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

ee guidance on regulated entertainment

Will you be providing indoor sporting events?

- Yes No

ection 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

ee guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

- Yes No

ection 10 of 21

PROVISION OF LIVE MUSIC

ee guidance on regulated entertainment

Continued from previous page...

Will you be providing live music?

Yes No

Section 11 of 21

PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

Yes No

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

Yes No

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes No

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

continued from previous page...

WEDNESDAY

Start	<input type="text"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="09:30"/>	End	<input type="text" value="17:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="09:30"/>	End	<input type="text" value="21:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="09:30"/>	End	<input type="text" value="17:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

SUMMER SCHEDULE

The standard timings apply from February to October only.

The timings 0930-2130 apply to any Bank Holiday in England falling within these months

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

WINTER SCHEDULE

November to January the supply hours are as follows:

Wed-Friday 1630 – 2130

Saturday & Sunday 0930 – 2130

When not covered by the above days, 19,20,21,22,23 December 0930-2200

When not covered by the above days 24 December 0930-1700

Continued from previous page...

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, as the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

continued from previous page...

Section 17 of 21

OURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the day
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

SUMMER SCHEDULE

Are standard timings apply from February to October only.

Are timings 0900-2200 apply to any Bank Holiday in England falling within these months

Are you using the premises at different times from those listed in the column on the left, list below

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

WINTER SCHEDULE

In November to January the premises are open as follows:

Tue-Friday 1630 – 2200

Saturday & Sunday 0845 – 2200

When not covered by the above days, 19,20,21,22,23 December 0845-2200

When not covered by the above days 24 December 0845-1300

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

The Railway is a family-focused visitor attraction, and the aim is to provide the opportunity for an adult visitor to buy one or two alcoholic drinks whilst eating food at the Railway or whilst traveling on a heritage train service, or in relation to sales from the shop to take these away for consumption away from the Railway.

Notwithstanding that the Company will at all times when the premises are open for any licensable activity make sure that there are sufficient competent staff on duty at the premises for the purpose of fulfilling the terms and conditions of the licence and for preventing crime and disorder.

Specifically, the Company will undertake training for all staff in their responsibilities in relation to the sale of alcohol, particularly with regard to drunkenness and underage persons. Records will be kept of training and refresher training.

b) The prevention of crime and disorder

Any incidents of a criminal nature that may occur on the premises will be reported to the Police. The Company maintains a comprehensive CCTV system at the premises and participates in the 'Heritage Watch' scheme operated by Essex Police.

No alcohol will be allowed outside of the station grounds in open containers.

c) Public safety

All the areas for consumption of alcohol are outside, however for internal areas where alcohol is supplied there are appropriate fire safety procedures in place including fire extinguishers. All appliances are inspected annually.

Our main train operations are covered by a comprehensive Safety Management System (SMS) which secures the safe transport of passengers on our services. The width of platforms are designed to be consistent with standards set by the Railway Safety Standards Board (RSSB).

Gaps between carriages and platforms are within the standards set by the RSSB.

First aid is available at the station and at busy times we work to provide a first aider from amongst our trained volunteers.

d) The prevention of public nuisance

All customers will be asked to leave quietly.

continued from previous page...

clear and legible notices will be prominently displayed to remind customers to leave quietly and have regard to our neighbours.

) The protection of children from harm

the licensee and staff will ask persons who appear to be under the age of 25 for photographic ID.

All staff will be given regular training in the operation of this policy and this will be recorded.

A register of refused sales shall be kept and maintained on the premises.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
 - An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
 - A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
 - A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
 - A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
 - A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
 - A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
 - A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
 - A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
 - A certificate of registration or naturalisation as a British citizen, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
-

continued from previous page...

- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card Issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph Issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.**
- A Certificate of Application, less than 6 months old, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- v) any page containing the holder's personal details including nationality;
- l) any page containing the holder's photograph;
- ll) any page containing the holder's signature;
- v) any page containing the date of expiry; and
- v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

continued from previous page...

7 terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

100.00

DECLARATION

Continued from previous page...

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK. The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Full name

Capacity

Date / /
dd mm yyyy

Once you're finished you need to do the following:

. Save this form to your computer by clicking file/save as...

. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

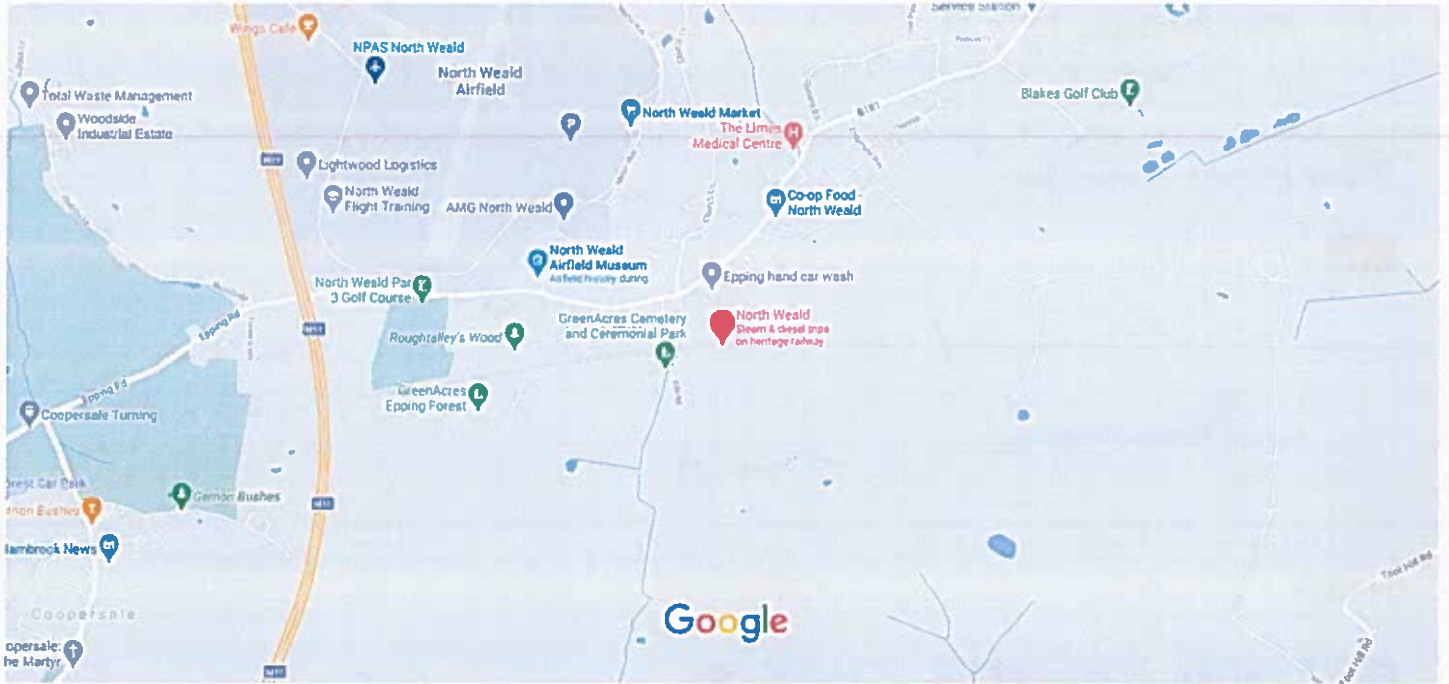
IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY NOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, SYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text" value="NORTHWEALD/PREMLIC"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 Next >



Map data ©2021 200 m



North Weald

4.6 ★★★★★ 207 reviews

Train station



Directions



Save



Nearby



Send to your phone



Share

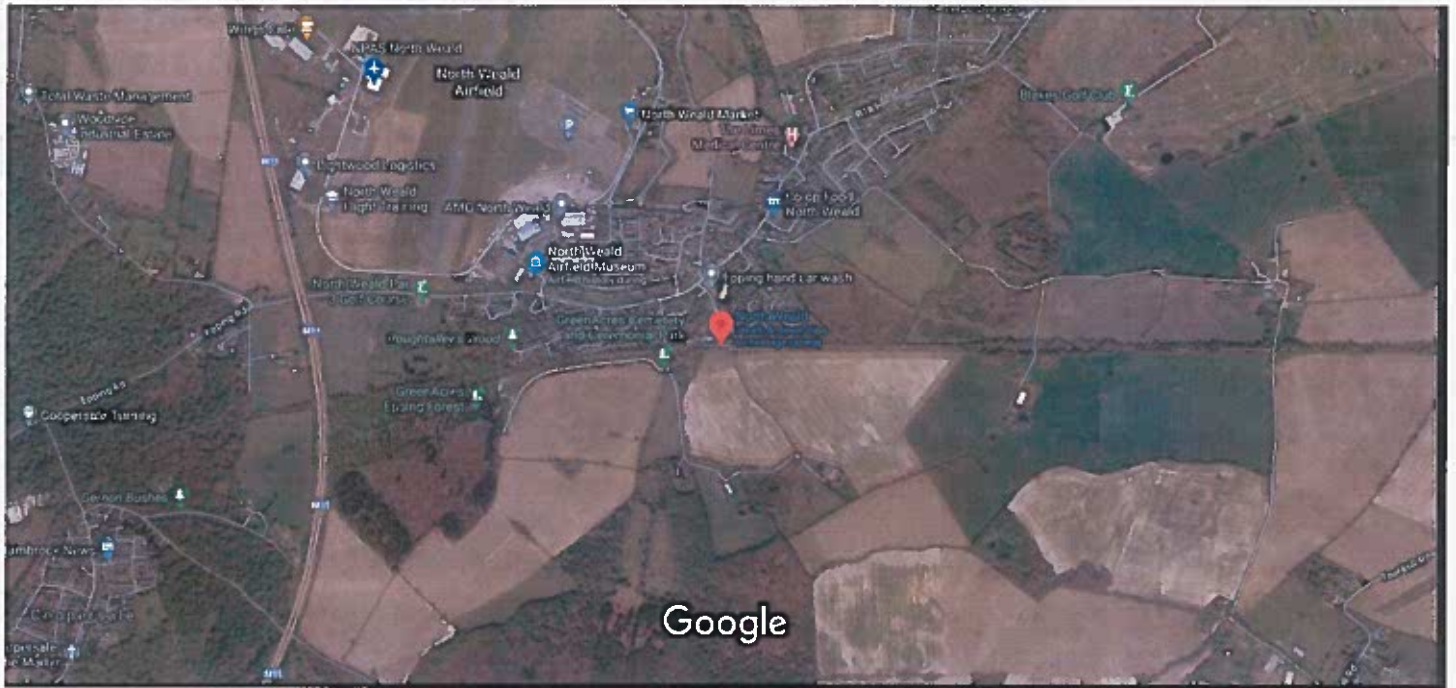
Rail trips on vintage rolling stock on a scenic heritage line through the Essex countryside. >



Station Rd, North Weald Bassett, Epping CM16 6BW



enrailway.co.uk



Imagery ©2021 Getmapping plc, Infoterra Ltd & Bluesky, Maxar Technologies, Map data ©2021 200 m



North Weald

4.6 ★★★★★ 207 reviews

Train station



Directions



Save



Nearby



Send to your phone



Share

Rail trips on vintage rolling stock on a scenic heritage line through the Essex countryside. >



Station Rd, North Weald Bassett, Epping CM16 6BW



enrailway.co.uk



Field



Car Park



Shop



Turning Circle



Marquee / Gra



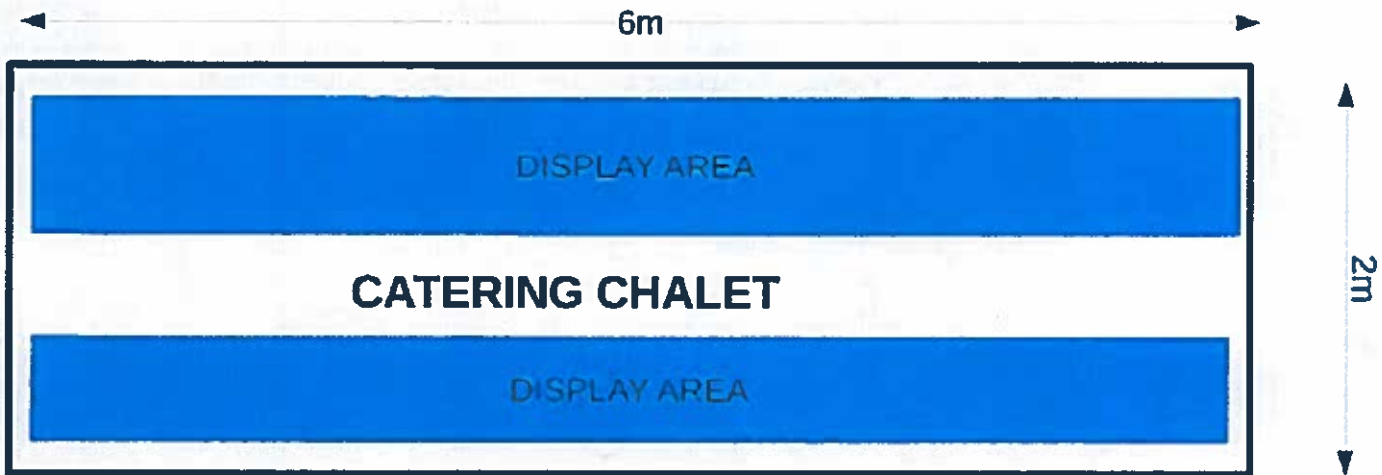
Loading bay /
Platform 3



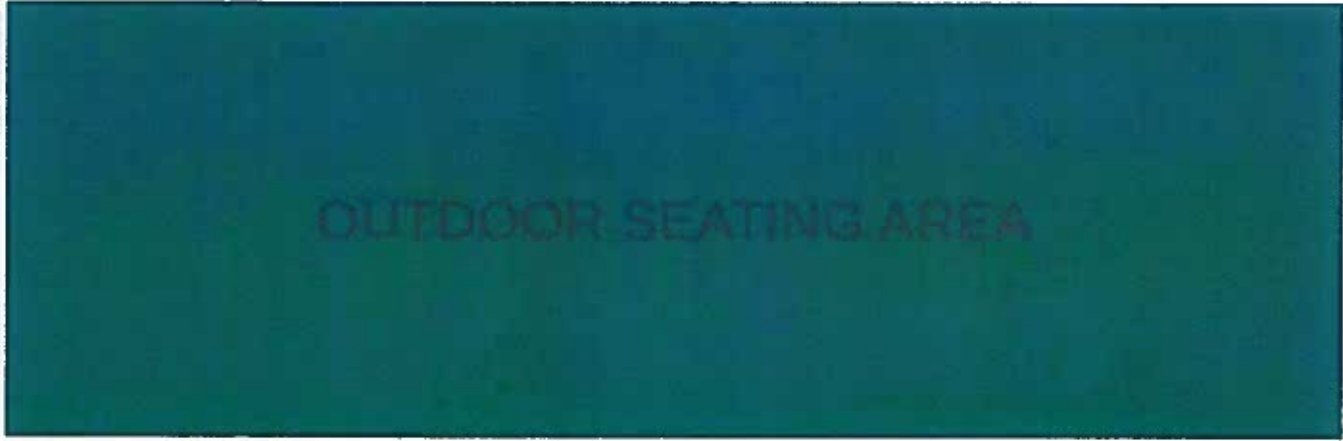
Catering Chale



Booking Hall



CUSTOMERS SERVED HERE



MAXIMUM LENGTH 15m

MAXIMUM WIDTH 9m

INTERIOR SEATING AREA IF REQUIRED

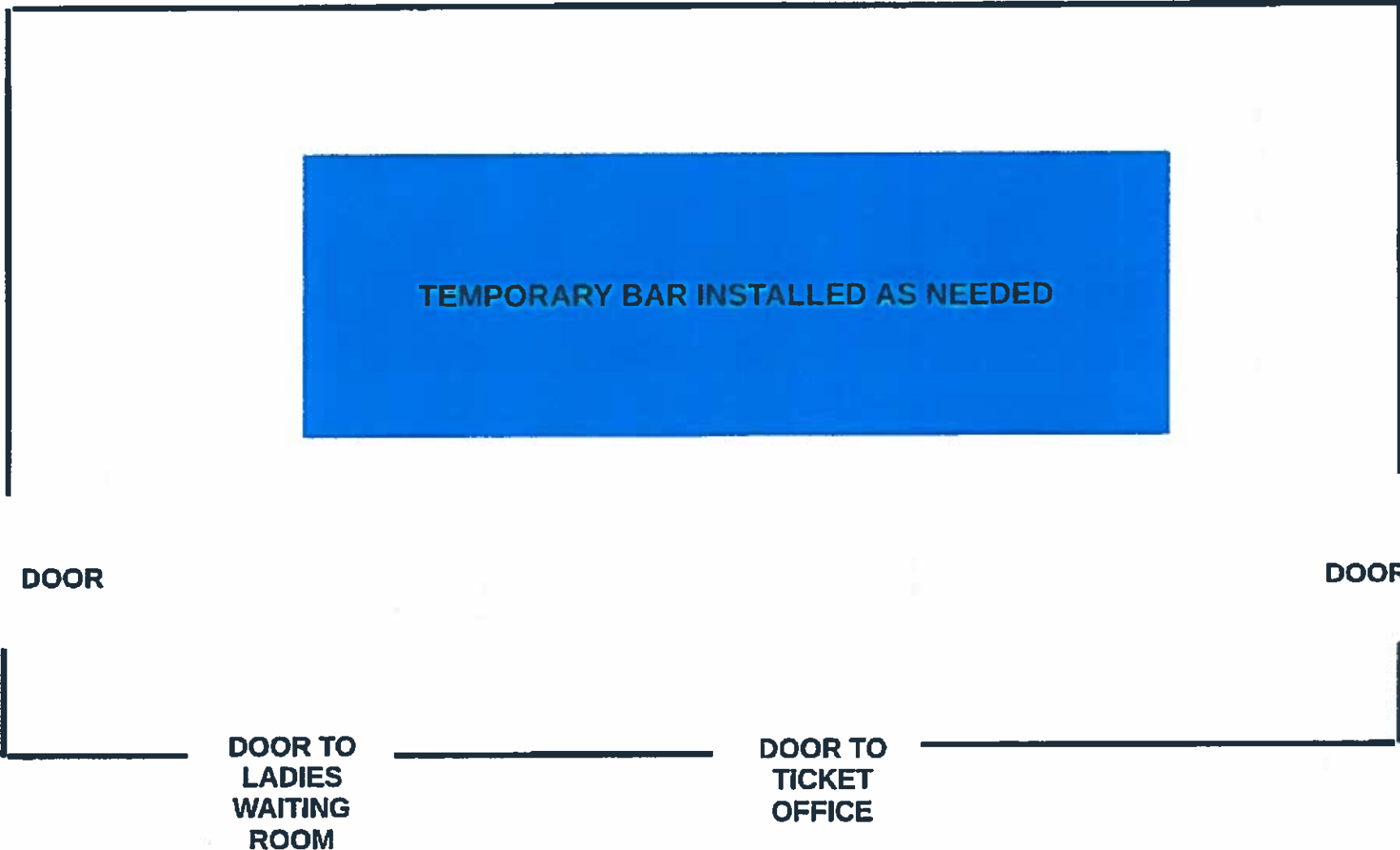
SIDE OF MARQUEE FACING TURNING CIRCLE
LEFT CLEAR FOR ENTRANCE & EXIT

LAYOUT OF MARQUEE - MAXIMUM SIZE 9m x 15m

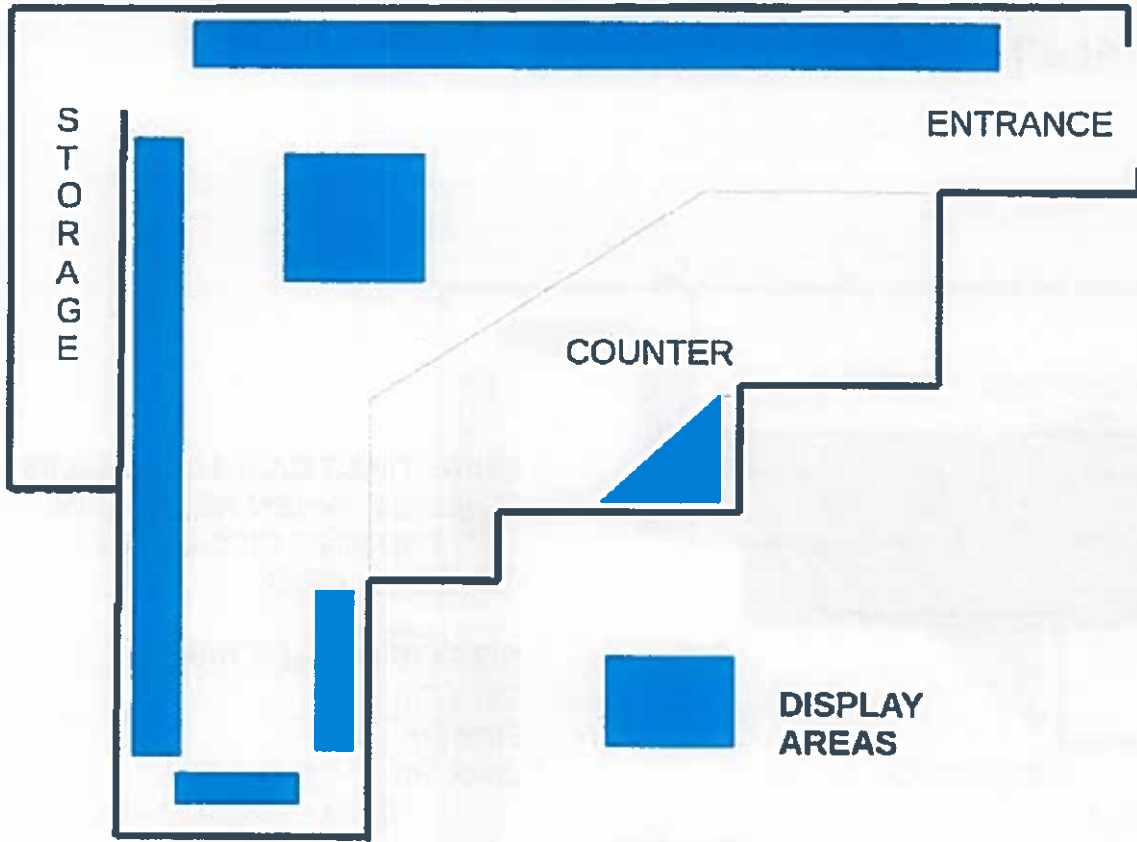
INTERIOR PLAN OF NORTH WEALD BOOKING HALL

Page 40

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FLOOR PLAN OF NORTH WEALD SHOP
WITHIN MAIN BUILDING

CHRISTMAS CHALETS/SUMMER CABINS

2m - 4m

DISPLAY & STORAGE AREA

DISPLAY & SERVING AREA

CHRISTMAS CABINS/CHALETS
ERECTED WHEN NEEDED IN
THE TURNING CIRCLE OR
GRASSED AREA

SIZE OF CHALET VARIES:
2m x 2m
2mx 3m
2m x 4m

FRONT OF CHALET
ALCOHOL SERVED HERE FOR
CONSUMPTION AWAY FROM THE CHALET

OFFICES

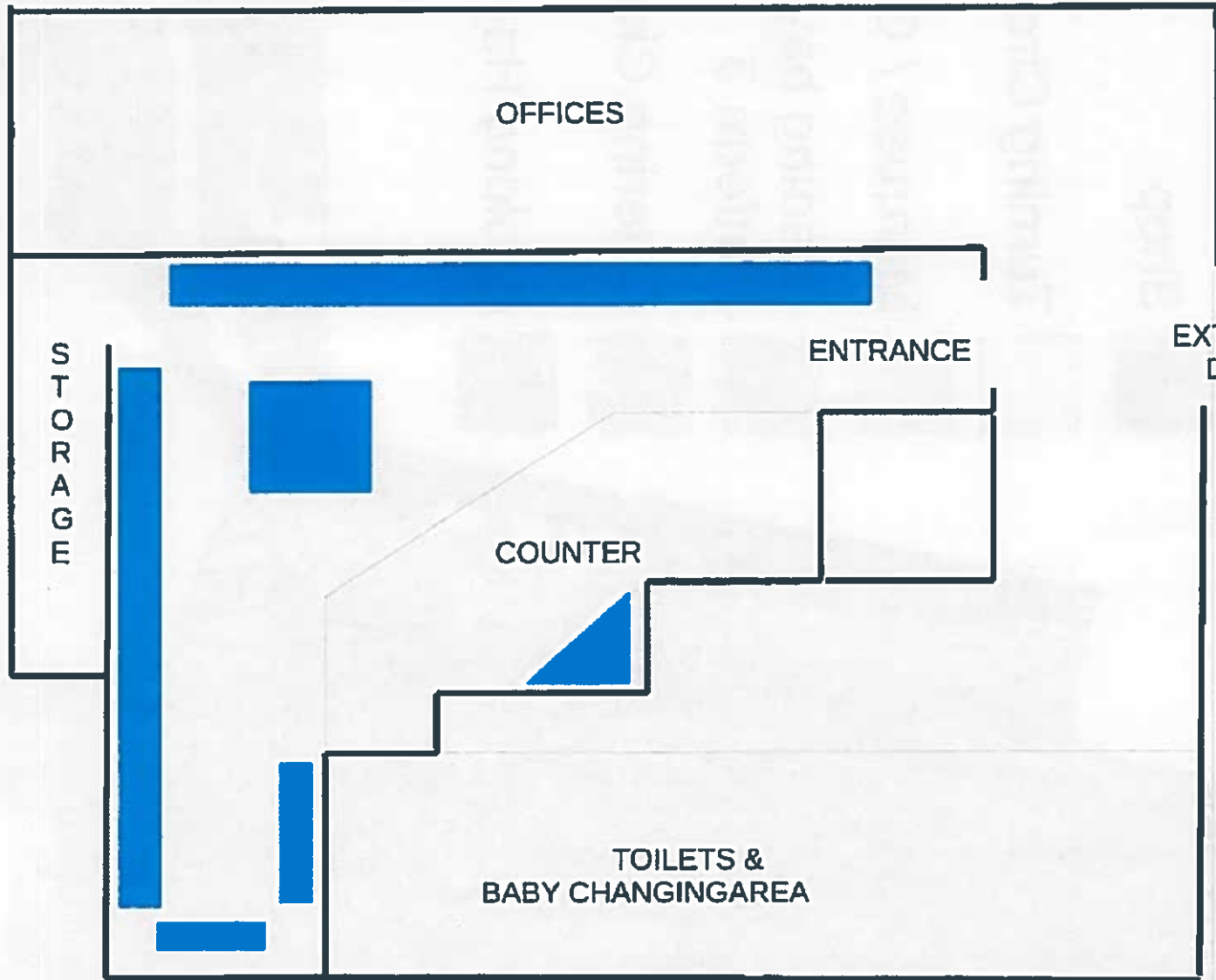
S
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ENTRANCE

EXTERNAL
DOOR

COUNTER

TOILETS &
BABY CHANGING AREA



**Notice of Application for a New Premises Licence
under the Licensing Act 2003**

Notice is given this day 29th July 2021 that Dean Walton of Epping Ongar Railway Holdings Ltd has applied to the Licensing office of Epping Forest District Council for a Premises Licence in respect of Epping Ongar Railway North Weald Station, Station Road, Epping Essex, CM16 6BT

The proposed licence is for

The Sale by Retail of Alcohol

Summer Schedule

These standard timings apply from February - October
Friday 09.30 - 17.00, Saturday 09.30 - 21.30, Sunday 09.30 - 17.00 for on and off sales

Winter Schedule

These standard timings apply from November - January
Wednesday to Friday 16.30 - 21.30, Saturday to Sunday 09.30 - 21.30

When not covered by above days 19th - 23rd December 09.30 - 22.00,
24th December 09.30 - 13.00

Opening times are Friday 09.00 - 17.30, Saturday 09.00 - 22.00, Sunday 09.00 - 17.30

The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ. Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice. It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000)

LOCAL LISTINGS PUBLIC NOTICES

To advertise telephone: **01923 216232**
or email: wahmed@localiq.co.uk

Planning Notices | Traffic Notices | Legal Notices | Probate
Notices | Other Notices | Church and Religious Notices
Tenders and Contracts | Goods Vehicle Operator Licenses

► Traffic Notices

Epping Forest Council



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► Legal Notices

Notice of Application for a New Premises Licence under the Licensing Act 2003

Notice is given this day 20th July 2021 that Deen
Walton of Epping-Ongar Railway Holdings Ltd has
applied to the Licensing office of Epping Forest District
Council for a Premises Licence in respect of Epping-
Ongar Railway, North Weald Station, Station Road,
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The Sale by Retail of Alcohol

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Friday 09.30 - 17.00, Saturday 09.30 - 21.30, Sunday
09.30 - 17.00, for on and off sales

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09.30 - 21.30

When not covered by above days 19th - 21st December
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Anyone wishing to oppose this application must
give written notice to the Licensing Office within 28
days of this notice. It is an offence knowingly or
recklessly to make a false statement in connection
with an application which could lead to a fine on
summary conviction (maximum £5000)

► Probate Notices



Debbie Houghton

From: Nina Jaye [REDACTED]
Sent: 03 August 2021 17:55
To: Licensing
Subject: License Application for Epping Ongar Railway - Representation

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

I am writing to you with regards to the Register of License Application received from Epping Ongar Railway (EOR) relating to The Sale by Retail of Alcohol and the schedule of opening hours.

I would like to express my concerns relating to these following events where Epping Ongar Railway have sold alcohol previously and the disruptions this has caused to local residents.

Epping Ongar Railway is based in very close proximity to the residential areas of Tempest Mead, Station Road and Kiln Road North Weald. The railway itself does not have a "building" to hold events which results in customers standing in their grounds or a temporary marque close to neighbouring properties. Previous events such as the Beer Festival are extremely loud and the noise from people socialising with alcohol has been noticeable compared to when they are not holding events. One event resulted in Epping Forest District Council and the police being called and the event closed down as noise levels were deemed unacceptable.

The schedule of opening times appears to differ considerably from the railways general operating timetable which would result in the noise levels from the railway in the Summer being every weekend over 3 days and the winter over 5 days a week running onto the evenings, in addition to the Christmas period.

Epping Ongar Railway do not have sufficient space for customer parking which results in its visitors parking in Tempest Mead and Station Road which when busy causes both 2-way streets to become one lane only (often blocked by buses) causing unacceptable delays should an emergency occur.

I understand that a priority of Epping Forest District Council is to support local businesses however, what impact would this have on the one local public house that serves North Weald (The Kings Head). Previously I am aware that the Kings Head were extremely supportive of the Epping Ongar Railway allowing customers to be directed into their car parks to assist with the parking problems that have been caused by EOR and support their work. This application would surely have a detrimental impact on the remaining public house which has served local residents for a number of years. It is one of the most ancient pubs in the county of Essex and dates back nearly 450 years.

Epping Ongar Railway when operating has a huge negative impact on local residents. Fumes from the trains often mean residents are not able to sit comfortably in their gardens or have windows open. This put together with the noise levels that are anticipated by customers staying behind for a drink to socialise will inevitably have a negative impact on neighbouring properties as noise levels will impact on daily life. Children will be disturbed at weekends and throughout the week when in bed which will impact on their learning at school as well as vulnerable elderly people who could become anxious from the extended increased noise levels.

EOR is noted as a "Heritage Railway" operated mostly by volunteers and limited staff. It is not my belief that serving alcohol in its grounds will make it any more "Heritage" and consideration if granted should be

given to who is managing each days events because quite often staff are not available to deal with concerns only volunteers who shouldn't be held responsible for managing intoxicated customers.

I believe that this application from EOR will cause increased stress and anxiety amongst neighbouring properties and feel it important that this should be recognised.

Best wishes

Nina Gavens

Tempest Mead, North Weald

From: [Bryan Hughes](#)
To: [Licensing](#)
Subject: Register of License Application received
Date: 25 August 2021 16:18:20

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

I am writing to you with regards to the Register of License Application received from Epping Ongar Railway (EOR) relating to The Sale by Retail of Alcohol and the schedule of opening hours.

I would like to express my concerns relating to these following events where Epping Ongar Railway have sold alcohol previously and the disruptions this has caused to local residents.

Epping Ongar Railway is based in very close proximity to the residential areas of Tempest Mead, Station Road and Kiln Road North Weald. The railway itself does not have a "building" to hold events which results in customers standing in their grounds or a temporary marquee close to neighbouring properties. Previous events such as the Beer Festival are extremely loud and the noise from people socialising with alcohol has been noticeable compared to when they are not holding events. One event resulted in Epping Forest District Council and the police being called and the event closed down as noise levels were deemed unacceptable.

The schedule of opening times appears to differ considerably from the railways general operating timetable which would result in the noise levels from the railway in the Summer being every weekend over 3 days and the winter over 5 days a week running onto the evenings, in addition to the Christmas period.

Epping Ongar Railway do not have sufficient space for customer parking which results in its visitors parking in Tempest Mead and Station Road which when busy causes both 2-way streets to become one lane only (often blocked by buses) causing unacceptable delays should an emergency occur.

I understand that a priority of Epping Forest District Council is to support local businesses however, what impact would this have on the one local public house that serves North Weald (The Kings Head).

Previously I am aware that the Kings Head were extremely supportive of the Epping Ongar Railway allowing customers to be directed into their car parks to assist with the parking problems that have been caused by EOR and support their work. This application would surely have a detrimental impact on the remaining public house which has served local residents for a number of years. It is one of the most ancient pubs in the county of Essex and dates back nearly 450 years.

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EOR is noted as a "Heritage Railway" operated mostly by volunteers and limited staff. It is not my belief that serving alcohol in its grounds will make it any more "Heritage" and consideration if granted should be given to who is managing each days events because quite often staff are not available to deal with concerns only volunteers who shouldn't be held responsible for managing intoxicated customers.

I believe that this application from EOR will cause increased stress and anxiety amongst neighbouring properties and feel it important that this should be recognised.

Best wishes

Bryan Hughes

■ Tempest Mead, North Weald ■

Sent from my iPhone

The Licensing Team,
EFDC, Civic Offices,
High Street, Epping,
Essex CM16 4BZ.

Dr Neale Foster,
[REDACTED] Tempest Mead,
North Weald,
Essex [REDACTED]
Mobile : [REDACTED]
[REDACTED]

Dear Sir/Madam,

I would like to make a representation in respect to Epping-Ongar Railways Alcohol License Application, with regards to:

1. The Prevention of Public Nuisance
2. The Protection of Children from Harm

On Item 1: The Prevention of Public Nuisance

1. **Track Record:** EOR has demonstrated little regard to Residents concern previously, ie when many residents had to call the Police to get a Tent-Party shutdown, that EOR had allowed in the first-place get out-of-hand with such Noise/Disturbance that children were scared and we could not hear anything in our houses. They have run other events pre-covid where music has been at such a high level with cheering/noise/glasses when EOR had previous license that they are proven not to be suitable or trustworthy.
2. **Track Record2 with trust:** EOR has shown no respect for Resident's lives and create constant nuisance with too-noisy/asthmatic trains, rather than using Environmental friendly trains, so EOR do not deserve or warrant Resident trust to keep Alcohol effects like Noise/Order at a minimum to avoid further nuisance.
3. **Weekdays:** When children need to go to School the next day and must sleep early, and residents are medical professionals, Doctors/Nurses or Professionals requiring early mornings, and there need to go to sleep early evening : then why would EOR be allowed to run Alcohol-based events in Wednesday or Thursday evenings later than 5pm ? Thus bring an unnecessary nuisance to resident lives, and damaging children's sleep.
 - a. **Sleep deprivation,** causes mental health and wellness issues, and damage to work. This has also been a recent topic at the local schools.
4. **Weekends-Late nights:** As above, EOR have shown no respect to the Residents/Community by selecting unnecessarily noisy/health and environmental damaging trains rather than clean-air trains, so EOR being encouraged to have late alcohol license during weekends until 10pm, so after clearing up, we will have noise until after 11pm most likely, then we will have major nuisance. EOR cannot be trusted to respect Residents/Community.

On Item2: Protection of Children from Harm :

1. **Extended Alcohol Hours,** ie Weekdays, and early/late weekends will put children at danger from drunk adults, there are many young children playing in the area. Children coming back from school and playing on weekends will be endangered.
2. **Children's Health** is already endangered by the trains asthmatic affects, and EOR having more hours running these dangerous trains, together with Alcohol-infused adults is a danger to the community. EOR stations are in the middle of lovely family housing areas, not the countryside.

In Summary on item1 : an Alcohol license between 11am and 4.30pm on Weekends would be okay, but NOT weekdays and not late/early Weekends.

Dr Neale Foster
[REDACTED]

Debbie Houghton

From: Susan De Luca <Clerk@northweald-pc.gov.uk>
Sent: 22 August 2021 18:38
To: Debbie Houghton
Subject: RE: New Premises Application Epping-Ongar Railway North Weald Station Station Road Epping Essex CM16 6BT

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hello Debbie

**I added the following to the Agenda for the Parish Council Planning Committee.
New Premises Application Epping-Ongar Railway, North Weald Station, Station Road, Epping Essex
CM16 6BT**

The Sale by Retail of Alcohol:

Summer Schedule

These standard timings apply from February – October

Friday 09.30 – 17.00, Saturday 09.30 – 21.30, Sunday 09.30 – 17.00, for on and off sales

Winter Schedule

These standard timings apply from November – January

Wednesday to Friday 16.30 – 21.30, Saturday to Sunday 09.30 – 21.30

When not covered by above days 19th – 23rd December 09.30 – 22.00. 24th December 09.30 – 13.00

Opening times are Friday 09.00 – 17.30, Saturday 09.00 – 22.00, Sunday 09.00 – 17.30

The consultation starts 29th July 2021 and ends 25th August any representations or comments need to be submitted within this time period

The Comments were as follows,

Whilst there were no Overall Objections, there were concerns at another Off Sales Outlet in the Village of North Weald Bassett and Members felt that there should be no Selling of alcohol other than when Epping and Ongar Railway are Operating the Railway Services.

Kind Regards

Susan

From: Debbie Houghton <doughton@eppingforestdc.gov.uk>

Sent: 29 July 2021 08:27

To: Essex Police (Licensing.Applications@essex.police.uk) <Licensing.Applications@essex.police.uk>; Essex Fire Rescue (SouthWestGroupSDP@essex-fire.gov.uk) <SouthWestGroupSDP@essex-fire.gov.uk>; Brian Stalabrass <BStalabrass@eppingforestdc.gov.uk>; Contact Planning <contactplanning@eppingforestdc.gov.uk>;

Trading.Standards@Essex.gov.uk; The Home Office <Alcohol@homeoffice.gsi.gov.uk>;

'licenceapplications@essex.gov.uk' <licenceapplications@essex.gov.uk>; Safercommunities

<Safercommunities@eppingforestdc.gov.uk>; Richard Thomason <RThomason@eppingforestdc.gov.uk>

Cc: Susan De Luca <Clerk@northweald-pc.gov.uk>; Cllr.P Bolton <cldr.pbolton@eppingforestdc.gov.uk>; Cllr.J McIvor

<cldr.jmcivor@eppingforestdc.gov.uk>; Dean Walton, Epping Ongar Railway <deanw@eorailway.co.uk>;

DemocraticServices <DemocraticServices@eppingforestdc.gov.uk>; Cllr.C Whitbread

<cldr.cwhitbread@eppingforestdc.gov.uk>

Subject: New Premises Application Epping-Ongar Railway North Weald Station Station Road Epping Essex CM16 6BT

Good afternoon,

Please find attached a copy of a new application and plans for the above premises, this application is for

The Sale by Retail of Alcohol

Summer Schedule

These standard timings apply from February – October

Friday 09.30 – 17.00, Saturday 09.30 – 21.30, Sunday 09.30 – 17.00, for on and off sales

Winter Schedule

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The consultation starts 29th July 2021 and ends 25th August any representations or comments need to be submitted within this time period

Please note information that may be contained in this application is sensitive and personal and not to be shared or for 3rd party use

Regards

Debbie

Miss Debbie Houghton

Licensing Officer

Licensing Team,

Commercial and Regulatory Directorate

Tel: 01992 564336 Mobile 07704073743 remotely working until further notice

E-mail: dhoughton@eppingforestdc.gov.uk

Epping Forest District Council

www.eppingforestdc.gov.uk



Safer spaces is a council-led programme to help kickstart the local economy and reopen high streets in the Epping Forest district [Click Here to have your say on social distancing and safer spaces](#)



Our employees are working from home and have access to emails and telephones. We are doing everything we can to support our residents and local businesses. To avoid risk of cross-contamination please don't send items and correspondence through the post unless absolutely necessary. For up to date information and service updates go to our website at www.eppingforestdc.gov.uk. Stay alert. Control the virus. Save lives.

Disclaimer Epping Forest District Council

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